



UEN Steering Committee Meeting Minutes
May 20, 2022, 11am – 12:30pm
Via Zoom (contact jen@iowaschoolfinance for the link) or
ISFIS Office, 1201 63rd Street, Des Moines, Iowa, 50311

Committee Member Attendees via Zoom: Noreen Bush, Chair (Cedar Rapids), Stan Rheingans, Chair-Elect (Dubuque), Jane Lindaman, Chair-Elect 2 (Waterloo), Vickie Murillo, Past-Chair, (Council Bluffs), Dan Gosa (Davenport), Kelli Soyer (Des Moines) (*Bylaws require a majority of charter members for a quorum. Six of the 8 charter districts were represented at this meeting.*)

Other Member Attendees via Zoom: Paula Vincent (Ames), Michelle Morse (Bettendorf), Doug Wheeler (College), Shannon Bisgard (Linn-Mar)

Others/Staff/Guest Attendees via Zoom: Margaret Buckton (ISFIS), Larry Sigel (ISFIS), Jen Albers (ISFIS)

1. Welcome, Call to Order by Noreen Bush (UEN Chair)

Noreen Bush, Chair, called the meeting to order at 11:04 am. A quorum was present.

2. Approval of Agenda

Soyer moved approval of the agenda. Murillo seconded. Approved unanimously.

3. Approval of Minutes from the Steering Committee on February 11, 2022

Lindaman moved approval of the February 11, 2022 Steering Committee minutes. Murillo seconded. Approved unanimously.

4. Consideration of West Des Moines CSD as new UEN member for FY 2023

The West Des Moines CSD school board requested to become UEN members for FY 2023. Buckton circulated the criteria for UEN Associate Membership from the UEN Bylaws, and the data on West Des Moines CSD, confirming they meet the necessary criteria for Associate Membership. Discussion ensued. *A motion was made by Wheeler to approve West Des Moines CSD as new Associate Members. Second by Rheingans. A 2/3 vote of the UEN membership in favor is required so staff members were directed to collect votes for those not in attendance. In total, 19 of 21 member districts, or 90%, voted in favor. West Des Moines CSD was approved as a new UEN Associate Member for FY 2023.*

District	Vote
Ames	Yes
Ankeny	Yes
Bettendorf	Yes
Cedar Rapids	Yes
College	Yes
Council Bluffs	Yes
Davenport	Yes
Des Moines	Yes
Dubuque	Yes
Fort Dodge	Yes

District	Vote
Iowa City	Yes
Linn-Mar	Yes
Marshalltown	Yes
Muscatine	Yes
Ottumwa	Yes
Sioux City	Yes
Southeast Polk	Yes
Storm Lake	Yes
Waterloo	Yes

Members Not Voting:

District
Cedar Falls
Mason City

5. Approval of YTD Financial Report

Albers presented the YTD financial report through March 31, 2022, along with a bill pay listing of items since the last Steering Committee meeting. *A motion was made by Soyer to approve the 03/31/2022 YTD Financial Report and Bill Pay Listing as presented. Wheeler seconded. Approved unanimously.*

6. Corporate Sponsorship Packages for FY 2023

Albers and Buckton shared FY 2023 Corporate Sponsorship Packages and Pricing. Discussion ensued. The group suggested brainstorming at an upcoming UEN Superintendents meeting, high-quality vendors we should consider reaching out to with an invitation.

7. Action on Budget & Dues Schedule for FY 2023

Albers and Buckton shared the FY 2023 Budget draft and several options for FY 2023 membership dues, after earlier discussions with the UEN Officers. Discussion ensued. *Soyer moved FY 2023 dues be set at \$10,750 for Charter Members and \$6,500 for Associate Members. Second by Rheingans. Approved unanimously.*

Staff were directed to update the FY 2023 Budget presented with the new dues revenues corresponding to the membership rates just set. *Wheeler moved approval of the FY 2023 Budget with the dues revenue updates. Second by Vincent. Approved unanimously.*

8. ISFIS Evaluation and Contract

Bush shared that it is time to consider extension of the UEN contract with ISFIS so both organizations have at least a year to plan for any transitions. ISFIS provided a report on their work to date, which is included in the packet. Bush will be circulating an evaluation soon to gather feedback on the services provided by ISFIS, and will bring a recommendation based upon that feedback to the Steering Committee at the September meeting for consideration of the FY 2024 relationship.

9. Meeting Schedule for FY 2023

Included in the packet is the FY 2023 UEN Steering Committee member and officer listing, along with workgroups and a draft meeting schedule for FY 2023. Discussion ensued around these plans and onboarding for new school leaders. Final dates and information will be circulated via email by Staff.

10. Status of 2022 Legislative Session & UEN Priorities

Buckton provided an update from the legislative session, UEN Priorities, and discussed the upcoming Iowa primaries. Discussion ensued.

11. Steering Committee Member Updates

Steering Committee members discussed certain updates from their local districts. Special thanks were shared to and from the departing UEN Steering Committee and Superintendents for all of their efforts on behalf of UEN and the students of Iowa.

12. Other Business

No other business was discussed.

13. Upcoming Meeting Dates - <https://www.uen-ia.org/calendar>

14. Adjourn

Motion by Lindaman to adjourn the meeting. Second by Soyer. Approved unanimously. The meeting adjourned at 12:06 PM.

Minutes respectfully submitted,
Margaret Buckton, UEN Executive Director, 05/20/2022