



UEN Steering Committee Meeting Minutes
September 24, 2021, 11am – 1pm
1201 63rd Street, Des Moines, IA, 50311 or
Via Zoom (contact jen@iowaschoolfinance.com for link)

Committee Member Attendees via Zoom: Noreen Bush, Chair (Cedar Rapids), Stan Rheingans, Chair-Elect (Dubuque), Perla Alarcon-Flory (Sioux City), Dan Gosa (Davenport), JP Claussen (Iowa City), Erick Pruitt (Ankeny), Doug Wheeler (College), Derrick Joel (Fort Dodge), Shannon Bisgard (Linn-Mar), Matt Degner (Iowa City), Paul Gausman, (Sioux City)

Others/Staff/Guest Attendees via Zoom: Margaret Buckton (ISFIS), Larry Sigel (ISFIS), and Jen Albers (ISFIS)

1. Welcome, Call to Order by Noreen Bush (UEN Chair)

Bush, Chair, called the meeting to order via Zoom at 11:11 am. All attendees introduced themselves.

2. Approval of Agenda

Gausman moved approval of the agenda. Rheingans seconded. Approved unanimously.

3. Approval of Minutes from May 14, 2021 Steering Committee Meeting

Rheingans moved approval of the May 14, 2021 Steering Committee minutes. Gausman seconded. Approved unanimously.

4. Financial Report

a. Independent Auditors Report FYE 6/30/2021 – Robert Endriss, Denman & Company

Robert Endriss, Denman & Company, presented the independent auditor's report and related letters for the fiscal year ended June 30, 2021. Total Income of \$151,000, Total Expenses of \$118,078, Net Income of \$32,922, Total Equity of \$28,206. Discussion ensued. *A motion was made by Wheeler to approve the independent auditors report as presented. Claussen seconded. Approved unanimously.*

b. YTD Financial Statements

Albers presented the YTD financial report through August 31, 2021, along with a bill pay listing of items since the last Steering Committee meeting. *A motion was made by Wheeler to approve the 08/31/2021 YTD Financial Report and Bill Pay Listing as presented. Gausman seconded. Approved unanimously.*

5. Consideration of Bettendorf CSD as new UEN member

Bettendorf CSD school board voted affirmatively on Sept. 23, requesting UEN membership. Buckton shared the criteria for UEN Associate Membership from the UEN Bylaws, and the data on Bettendorf CSD, confirming that Bettendorf meets the necessary criteria. Discussion ensued. *A motion was made by Gausman to recommend to the full UEN membership approving Bettendorf CSD as new Associate Members. Second by Degner. Approved unanimously. Staff will request a vote*

from UEN members not in attendance at this meeting to determine if 2/3 of the membership votes in favor.

6. UEN Annual Meeting on November 17, 2021

a. Review Draft Agenda

b. Invitation & Registration - <https://www.uen-ia.org/uen-annual-meeting>

Buckton shared the draft agenda for the upcoming UEN Annual Meeting & Dinner, as well as the printable invitation and requested those members attending register using the link above.

7. Report from the Legislative Committee Meeting

c. Legislative Issues Survey Results

d. 2022 Legislative Priorities

Buckton shared a report of the August UEN Legislative Committee, including the results of the UEN Membership Legislative Issues Survey and the draft 2022 legislative priorities recommended by the group. Buckton also reported on the September Mental Health Experts meeting and the specific outcomes and priority language drafted as a result of that meeting. Discussion ensued. The final 2022 Legislative Priority language will be approval at the November Steering Committee meeting and shared with the full membership at the Annual Meeting on November 17th.

8. Executive Director Report

Buckton shared information about the first quarter of the 2021-22 fiscal year UEN activities:

- Website upgrade is progressing (thanks Jen!!) Job Alike groups have communications processes in place and they are using them. Constant questions about everything from which staff can administer a catheter to what are the pros and cons of different accounting software. They've shared job descriptions and work responsibilities for different staff, how to communicate ISASP results to parents and superintendents have been communicating about mask mandates, religious exemptions, etc.
- Job alike meetings will be virtual for now until COVID-19 is truly in the rear view mirror. The in-person meeting of the Mental Health experts was so energizing even with wearing masks, so UEN will strive for at least one in person meeting if that can happen safely this fiscal year and it jives with the participants' needs and calendars. UEN director level staff are very skilled and willing to support each other. This is a real strength of the organization and a sold benefit to members who participate.
- We are just beginning work on telling the good news and successes of urban schools. The Communications Directors job alike meeting next week has an agenda item, to share what UEN districts do locally and begin to plan a strategy to ramp that up.

9. Other Business

No other business was brought forth by the group.

10. Upcoming Meeting Dates - <https://www.uen-ia.org/calendar>

a. November 17, 2021 (1-3pm) – Steering Committee

b. November 17, 2021 (6-8:30pm) – Annual Meeting & Banquet

c. February 11, 2021 (11-1) – Steering Committee

11. Adjourn

Motion by Degner to adjourn the meeting. Second by Wheeler. Approved unanimously. The meeting adjourned at 12:15 PM.

Minutes respectfully submitted,
Margaret Buckton, UEN Executive Director, as of 09/24/2021

After the conclusion of this meeting, an electronic vote of the membership regarding the recommendation of the Steering Committee to approve Bettendorf CSD as new UEN Associate Members. Below are the results of the vote:

In-Person Vote During the Meeting:

District	Vote
Ankeny	Yes
Cedar Rapids	Yes
College	Yes
Davenport	Yes
Dubuque	Yes
Fort Dodge	Yes
Iowa City	Yes
Linn-Mar	Yes
Sioux City	Yes

Vote Via Email Following the Meeting:

District	Vote
Ames	Yes
Cedar Falls	Yes
Council Bluffs	Yes
Des Moines	Yes
Marshalltown	Yes
Muscatine	Yes
Ottumwa	Yes
Southeast Polk	Yes

Members Not Voting::

District	Vote
Mason City	
Waterloo	

There were 17 of 19 members who voted yes, or 89% of the membership. Bettendorf CSD approved as new UEN Associate Member.